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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Projects Review Committee
THROUGH: Executive for Administration & Management
FROM : Assistant Director, ORE
SUBJECT: Additional Funds for [REDACTED] Work on NIS Program.
REFERENCE: Memorandum from Assistant Director, ORE, to Executive for Administration & Management, same subject, dated 23 August 1948.

DATE: DEC 22 1948

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1. The staff of [REDACTED] has reported that funds available for [REDACTED] work on the NIS Program will be used up by mid-January. This situation requires early consideration by the Projects Review Committee regarding additional funds for the remainder of this fiscal year.

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2. Reference memorandum estimated a [REDACTED] deficit for fiscal year 1949 of \$92,000. However, the current estimate indicates a deficit of \$132,500, which is based upon the following calculations:

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Balance CIA funds 30/11/48	\$ 33,000
Balance appropriated funds 30/11/48	7,500
Total funds available bal. 1949	\$ 40,500
Estimated payroll 1/12/48 - 30/6/49	\$168,000
Other obligations 1/12/48 - 30/6/49	5,000
Total estimated expenditures bal. 1949	\$173,000
Total funds available 1949	40,500
Estimated deficit bal. 1949	\$132,500

3. The increase in estimated deficit is due to several factors listed below:

a. During the first five months of fiscal year 1949, more CIA funds were used than estimated for the following reasons:

1) filling of higher grade positions to meet editorial requirements

2) more man hours on NIS work than anticipated (as a result of slow up in AMS projects with only an average of \$300 per pay period on AMS work, as opposed to an estimated \$770)

3) absence in previous estimates of other obligations, such as purchase of supplies, etc.

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b. Increase in estimated payroll to provide higher grade positions for editorial work.

c. Inclusion of other obligations for remainder of fiscal year 1949 (\$5,000).

d. Increased capabilities to work on NIS requirements through shelving of major part or all of possible AMS requests (for which a balance of \$17,000 of AMS funds remains on [redacted] books).

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4. As indicated in basic reference, the present sustained capabilities of [redacted] are barely sufficient to meet minimum NIS requirements. It is necessary, therefore, to continue [redacted] activities at their present level which averages each month the production of two preliminary gazetteers and the name processing of two base maps. In addition, the editorial staff of [redacted] is charged with name editing of all JANIS and NIS material. This requires the full utilization of the additional capabilities mentioned in paragraph 3d.

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5. In view of the above considerations, it is requested that the Projects Review Committee approve the sum of \$132,500 from CIA funds for [redacted] work on the NIS Program during the remainder of fiscal year 1949.

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